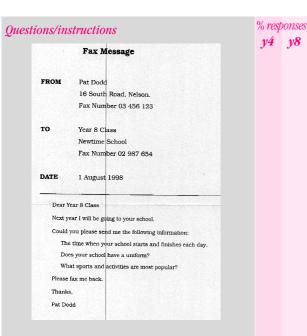
# **Fax Message**

Approach: Station

Resources: Fax message received and blank copy reply form



Look at the fax message. Imagine that you are at Newtime School and that your class has been sent this fax.

Write a reply to the fax, using the special fax form on the next page.

Aspects included: appropriate salutation	1 48	80
welcoming commen	t 18	55
school start time	e <b>5</b> 7	83
school finish time	e 56	80
school uniform needed	? 62	77
extra details on uniform	n 12	39
popular sports & activities	s 8	15
[popular sports only	] 37	55
Appropriate ending e.g. name	e 47	79
From: year 8 class	s 24	61
individua	1 55	36
<i>To:</i> Pat Dodd	1 65	86
Date: indicated	1 89	96

#### *Commentary*

On average, about 25 percent more year 8 than year 4 students included each of the listed features. The largest differences occurred on features which made the message more personal and welcoming. *Level:* Year 4 and year 8

y form.			
	HIGH I	RANGE	
	FROM	Year 8 class Newtime School Fax number 02 987 654	
	ТО	Pat Dodd 16 South Road Nelson. Fax number 03456123	
	DATE 31 August 1998		
	Dear Pat, In reply to the fax you sent our school here a the answer's to the questions you sent. Our school starts at ten to 9 everyday and fin at 10 to 3.		
	Yes are school does have a uniform black shorts for boys, patterned collutes for girls, blue or yellow polo shirts for both as well as a school jumper.		
	The most popular sport is soccer as the most popular activity would be sport. Thanks for your fax Year 8 class		
	FROM	Year 8 class Newtime School Fax Number: 02 987 654	
	ТО	Pat Dod 16 South Road, Nelson Fax Number: 03 456 123	
	DATE	7th September 1998	
	Dear Pat Dodd, We are glad to hear that you may be joining out class next year.		
	Our school starts at 9.00am and finishes at 3.00pm each day. We have a uniform which consists of shorts, a shirt, a tie, and a jumper. The shoes are brown.		
	For the boys the most popular sports are cricket, rugby and soccer. We all enjoy playing knuclebones and Tazos. We hope to see you here next year,		
		sincerely,	
	Year 8	class.	

#### **MID RANGE**

- FROM Year 8 Class Newtime School Fax # 0
- TO Pat Dodd 16 South Road, Nelson Fax # 03 456 123
- DATE 1 August

# Dear Pat

We're glad you're coming School starts at 8.30am and ends at 3.00pm Yes we do Netball, Hockey, Soccer, Rugby, Volleyball,

swimming are all very popular! From Year 8 Class

- FROM Year 8 class, Newtime school Fax No. 02 987 654
- TO Pat Dodd 16 South road, Nelson Fax No. 03 456 123
- DATE 24 August 1998

# Dear Pat Dodd

this school starts at 8:50, and ends at 3:10 each day, we have a uniform, and it depends on the person, which sport they like.

Yours sincerely,

Year 8 class.

- FROM Year 8 Class Newtime School Fax number 02 987 654
- TO Pat Dodd 16 South road Nelson. Fax Number 03 456 123

DATE 1 August 1998

#### Dear Pat

Newtime School starts at 8.45 am and finishes at 3.00 pm.

New-time school has a uniform.

The most popular sports and activities are rugby, netball, cricket, tennis, gymnastics I think that it about it.

I hope this is all the information you need. from

Newtime school

FROM Yr 8 class

New Time School Fax number 02 987 654

TO Patt Dodd 16 South Rd Nelson Fax number 03456123

DATE 11 August 1998

Dear Pat Dodd, We'd love you to visit!! Well our school times are 8.45-3.15 And we wear mufti all day, we love all sports, expecially track + field ones. Thanks,

Year 8 Class

FROM Pat Dodd 10 South Road Nelson Fax Number 03 456 123

- TO year 4 class Newtime School Fax Number 02 987 654
- DATE 1 october 1998

### Dear Pat Dodd

My school starts at 90.0 cloolk and finishes at 30.0 My school has a uniform. Art and danshrounds From Laura.

FROM Kyle Went

- TO Pat dodd DATE 1st October 1998
- Dear pat dodd

the time is 9.00am to 3.00pm (6 hours) It does have a uniform, the activetys popualr are sports, games, p.e.

FROM Year 4 Class New time School Fax Number 02 987 654

- TO Pat Dodd 16 South Road, Nelson Fax Number 03 456 123
- DATE 27 October

Dear Pat Dodd

We look fores to have you:

We finish school and start school at 9.30 till 3.30.

We have a uniform.

The most popular sports are rugby a crickiet ate the momet crickiet and T.ball

Thanks

Yer 4 Class